

GOVERNMENT OF WEST BENGAL  
DIRECTORATE OF INDUSTRIAL TRAINING  
BIKASH BHAVAN(10<sup>TH</sup> FLOOR),NORTH BLOCK  
SALT LAKE CITY, KOLKATA: 700 091

Applications in the prescribed format given below are invited from Indian Citizens for the under mentioned posts of Instructors at different ITIs in West Bengal in the Scale of Rs.4500-150-5250-175-7000-200-8800-225-9700/-. All posts are temporary(likely to be permanent).

N.B.: ABILITY TO READ, WRITE AND SPEAK IN BENGALI IS ESSENTIAL QUALIFICATION FOR RECRUITMENT TO ALL POSTS MENTIONED BELOW,

Sl No	Name of Post: Instructor-	General	S.C.	S.T.	OBC	P.H	Total
01	Machinist	12	8	2	0	1	23
02	Turner	16	11	3	2	0	32
03	Foundry man	3	1	0	1	0	5
04	Fitter	14	3	4	1	0	22
05	Sheet Metal Worker	5	1	0	1	0	7
06	Welder(Gas & Electric)	15	5	1	1	0	22
07	Draughtsman Mechanical	7	3	1	0	0	11
08	Machinist (Grinder)	4	2	0	1	0	7
09	Engineering Drawing	14	6	4	0	3	27
10	Mechanic Refrigeration & Air Conditioning	2	0	2	0	0	4
11	Electrician	9	4	1	0	0	14
12	Wireman	3	7	1	1	1	13
13	Mechanic (Motor Vehicle)	7	3	0	0	1	11
14	Mechanic (Diesel)	2	0	1	1	0	4
15	Draughtsman Civil	0	1	0	0	0	1
16	Plumber	1	1	0	0	0	2
17	Electronics Mechanic	1	0	0	1	0	2
18	Workshop Calculation & Science	7	6	0	7	2	22
19	Dress Making	0	1	0	0	0	1
20	Cutting & Sewing	1	2	0	0	0	3
21	Network Technician	1	1	0	0	0	2
22	Physics & Unit Operation	0	1	0	1	0	2
23	Instrument Mechanic	3	1	0	0	0	4
24	Desk Top Publishing	3	0	0	0	0	3
25	Carpenter	3	4	0	0	0	7
26	Sanitary Hardware Fitter	2	0	1	0	0	3
27	Painter General	1	0	0	1	0	2
28	Surveyor	3	1	0	0	0	4
	<b>Total</b>	<b>139</b>	<b>73</b>	<b>21</b>	<b>19</b>	<b>8</b>	<b>260</b>

**ESSENTIAL QUALIFICATION & EXPERIENCE :**

For all posts :-

- 1) Passed Madhyamik or equivalent with Mathematics and Science.
- 2) National Apprenticeship Certificate(NAC) after obtaining National Trade Certificate with post NAC 4(four) years experience except for Sanitary Hardware Fitter (Sl No.26) , Cutting & Sewing Trade(Sl No.20) and Network Technician Trade(Sl No. 21) .Qualification and experience for these three trades are given below:

**Sanitary Hardware Fitter** – National Apprenticeship Certificate after obtaining National Trade Certificate in the trade of Plumber as regular trainee and having a minimum one year post apprentice experience: or National Trade Certificate in the Trade of Sanitary Hardware Fitter as regular trainee and having minimum four years post qualification experience.

**Cutting & Sewing** : National Trade Certificate with three years post qualification experience.

**Network Technician**: National Trade Certificate with 4(four) years post qualification experience

OR

Post No.	Required Qualification	Required Minimum Experience
1- 8	Diploma in Mechanical Engineering	3 years post Diploma
9,10, 23	Diploma in Mechanical/Electrical Engineering	3 years post Diploma
11,12	Diploma in Electrical Engineering	3 years post Diploma
13,14	Diploma in Mechanical/Automobile Engineering	3 years post Diploma
15,16, 25	Diploma in Civil Engineering	3 years post Diploma
17	Diploma in Electronics Engineering	3 years post Diploma
18	Diploma in Mechanical/Electrical or Degree in Science with Physics,Chemistry & Mathematics	3 years post Diploma or Degree
19,20	Diploma in related field from recognized Institute /College	3 years post Diploma
21	Diploma in Computer Science & Technology/ B.Sc with 'A' Level Certificate from DOEACC	1 year post qualification
22	Diploma in Mechanical/Electrical / Chemical Engineering or B.Sc with Honours in Physics from recognized University	1 year experience in teaching or in Chemical Industry
24	Diploma in Computer Application Accredited by State council for Technical Education or 'A' Level Certificate from DOEACC	1 year post Diploma job experience
26	Diploma in Civil Engineering	1 year post Diploma
27	Diploma in Fine Arts/Commercial Arts from an Institute affiliated to any University.	3 years post Diploma

28	Diploma in Civil Engineering or Certificate Diploma in Surveying from West Bengal Survey Institute Bandel	For Diploma in Surveying 3 years post Diploma
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N.B.: Diploma Certificate must be either from W.B.S.C.T.E. or equivalent.

OR

Persons from Defence Services with the certificate in the concerned trade followed by not less than 5 yrs on-the-job experience in the concerned field.

- 3) For the post of INSTRUCTOR(ELECTRICAL/WIREMAN) Workmen's Permit and for the post of INSTRUCTOR(MECHANIC, MOTOR VEHICLE) License in driving Medium/Heavy Vehicle is required.

**DESIREABLE :**

- 1) Experience in preparation of syllabi/teaching aids and instructional materials.
- 2) Passed in Instructors' Training Course in appropriate trade from any Advanced Training Institute(ATI) under D.G.E.& T., Govt. of India.

**AGE :**

Not more than 37 years on 01.01.08 relaxable for the categories other than General Category as per existing Government Rules.

**INSTRUCTIONS :**

- 1) Candidates who wish to apply for more than one category of posts should submit separate application; the post applied for should be superscripted at the top right hand side of the envelope.
- 2) The qualifications prescribed in the advertisement are as per the notified recruitment rules issued by the Government.
- 3) ALL THE DIPLOMAS/CERTIFICATES MENTIONED IN THE ADVERTISEMENT MUST HAVE BEEN OBTAINED FROM RECOGNIZED COUNCILS/INSTITUTES.
- 4) Certificate of experience: Up to date certificate of experience from the organization(s)/Department(s) for experience gained in full time employment with nature of duties is/are to be enclosed with the application.
- 5) PROOF OF BELONGING TO S.C. or S.T. or O.B.C. or P.H. SHOULD BE SUBMITTED ALONG WITH THE APPLICATION FORM.

- 6) Candidate from Government Sector/Government Undertaking/Statutory Body should apply through PROPER CHANNEL.
- 7) APPLICATION FORMS,NOT PROPERLY FILLED IN OR INCOMPLETE IN ANY RESPECT WOULD BE SUMMARILY REJECTED.
- 8) If at any stage even after issue of a letter of recommendation for appointment a candidate is found ineligible in terms of the advertisement his/her candidature will be cancelled without further reference to him/her.
- 9) Applications should be sent to the Assistant Director of Industrial Training (Establishment), Directorate of Industrial Training, Bikash Bhavan(10<sup>th</sup> floor),North Block, Bidhannagar(Salt lake),Kolkata:700091 so as to reach him on or before the closing date. Applications may also be submitted personally between 11.00a.m. and 3.30p.m. on all working days to the above address on or before the closing date.
- 10 ) Two self addressed envelopes with the postage stamp of Rs.25/- affixed on each, and one self addressed post card should be enclosed with the application. Two recent passport sized photographs(duly signed by the candidate) of which one is to be pasted in the space provided in the application format and the other should be enclosed with the said application.
- 11) CANVASSING IN ANY FORM WILL DISQUALIFY THE CANDIDATE.
- 12) WEBSITE FOR THE GUIDANCE OF THE CANDIDATES :[www.wbtet.nic.in](http://www.wbtet.nic.in)
- 13) **CLOSING DATE FOR RECEIPT OF APPLICATION : 05.9.08**
- 14) Names of the eligible candidates and the date of examination(Practical & Theoretical) will be displayed in the Notice Board at Headquarters of this Directorate and also to be available in the above mentioned website. . In addition Call Letters to all individual eligible candidate will be sent to the address mentioned in Para - 6 of the Application Format.

**APPLICATION FORMAT**

(Candidate should fill in the Application form in his/her own hand-writing ).

Space for pasting  
Photograph

1. a) Name of the post applied for :
- b) Advertisement No. :
2. Name in full(in Capital Letters) :
3. Date of birth according to Madhyamik/equivalent examination certificate. :
4. Sex (Male/Female) :
5. a) Do you belong to SC/ST/OBC of West Bengal? If so, mention your sub-caste :
- b) Are you Physically Handicapped ? :
- c) Are you a Govt.Servant? (State ;Yes or 'No'). If so are you applied through proper channel? :
6. Postal address in full(in Capital Letters) to which communication should be sent mentioning Post Office, Sub-Division, District and PIN CODE.:
7. Permanent address(in Capital Letters) :
8. Whether citizen of India(Write 'Yes' or 'No'). :
9. a) Father's Name :
- b) Husband's Name :
10. Academic Qualifications(attach extra sheet if,necessary).

Name of the Examination Passed	Name of the Board/University	Subject Taken	Division/Class	Year of Passing	Percentage of Marks


11. Do you have the ability to read, write and speak in Bengali(Write 'Yes' or 'No') :

12. Language(s) known :  
a) Spoken :  
b) Written :  
c) Mother Tongue :

13. **EXPERIENCES :**

Name of the Post	Institute /Office where employed	Permanent or Temporary	Date of joining	Date of leaving	Cause of leaving	Emolument last drawn(with copy of such Proof)

14. No. & Date of Registration with Employment Exchange(Where applicable). :

15 List of Documents enclosed :

**DECLARATION**

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false my candidature is liable to be cancelled. (Only for candidates serving under Government/Statutory Body/Government Undertaking) I have informed my head office/Department in writing that I am applying for this post.

Date :

Place:

\_\_\_\_\_  
Signature of the Candidate in full.